
Your Booking Confirmation Pack

Amy Norris Photography



Thank you!

First of all, Thank you!
I really do appreciate every single booking I receive and I can't wait to work with you.

This wee pack is what I send out after the pre-shoot phone call with all the details we spoke about and confirmation for your booking.

At the end of this pack, there is a copy of the contract that goes over all the small details for the day. This can either be screen shot and signed or a signable link can be sent out too.



The Check List

The following checklist was covered in the call, please feel free to reach out if you would like to amend any answers.

① Is your pup differently abled in anyway?

② Is your pup reactive to people or other pups?

③ Toy or Treat driven?

④ Does your pup have allergies?

⑤ Is your pup well tempered?

⑥ Does your pup have good recall and is good off leash?

What's Involved?

THE SHOOT ITSELF

How its going to work...

You have booked:

The Studio Portraits - Two Pups

Your booking can last up to 1hr. We may not need all this time but here is a general overview of how the shoot will go:

- Meet up at the agreed location
- Head to the shoot area (if outdoors)
- Set up studio (If indoors)
- Have a quick chat to go over any last minute details whilst your pup burns off some energy/zoomies
- Spend around 35-40 minutes actively shooting
- Once happy I've captured all the shots need, we will end the session.
- Before the end of your booking, there will be a 10-20 minute window to have a wee preview of the photos
- Pack up (if indoor mobile studio is used)

If for any reason you are running late, that's ok! Just let me know as soon as possible so I can adjust your slot time. If for any reason you need to cancel, or you have cold, flu, covid or bug symptoms on the day, please let me know ASAP.

Every booking gets one FREE reschedule to the next available date that works best for you.

If it was cancellation due to illness, it will have to be 14 days after there are no more symptoms.

THE CONTACT DETAILS

☎ 07801 44 1213

✉ amynorrisphotos@yahoo.com

🌐 www.amynorrisphotography.com

THE CONTRACT/DISCLOSURE

In order for you and your pup to take part, to secure your slot and get your full photoshoot discount, you will need to sign the Collaboration Contract/Disclosure. This is further down in the pack.

How to sign

Signing via android or iphone? Just screenshot, use the pen tool to sign and save the photo.

Then send back via messenger.

Deadline

The contract/ disclosure must be signed and returned **within 3 days** to ensure your slot is secured.



Where & When?

The Shoot Location

THE LOCATION

Kinneil House

Meeting Point

- Main car park

FAQ

- **FREE** Parking available

DATE

Sunday 4th August
2024

TIME SLOTS

- Time slots are **60 minutes** long.
- Shooting time **35 - 40 minutes**
- Mini preview **10 - 20 minutes**

Your booking slot is:
11:00am - 12:00pm

Time slots are available at a first come first serve basis.

If you are more than 15 minutes late without communication, you will be marked as a no show and your shoot will be cancelled

The photoshoot days are weather dependent. However, you will be contacted 24hrs prior and morning of to confirm.



The Contract & Disclosure

To ensure we have covered all the small details and everything for your booking, Please fill out and sign the following contract/disclosure. This is further down in the pack.

How to sign

Signing via android or iphone?

Just screenshot, use the pen tool to sign and save the photo.

Then send back via messenger/email.

Not working? Just let me know and I can send a signable link to your email

The Deadline

The contract/ disclosure must be signed and returned *within 3 days* to ensure your slot is secured.

You & your pups Details

Name:

Dog name(s)

Breed

Phone:

E-mail:

The Contract

PART 1

AMY NORRIS PHOTOGRAPHY

ALL SECTIONS OF THIS CONTRACT MUST BE READ IN FULL AND SIGNED BEFORE ANY SHOOT TAKES PLACE, FAILURE TO UPHOLD THE CONTENTS WILL RESULT IN A BREACH OF CONTRACT

This contract is for :

This contract covers all those involved in the project in any event.

- **The models/collaborators shall assist and cooperate with Photographer in obtaining desired photographs.** Photographer shall not be responsible for photographs not taken as a result of the models/Collaborators failure to provide reasonable assistance or cooperation.
- **The models/Collaborator will be respectful to Photographer and all parties being photographed.** The photographer has the right to end the session, without the release of Images, with the offending model/collaborator forfeiting any right to refund, payment and materials i.e., images/credit, discounted photoshoot if there is a lack of cooperation or respect.
- **No part of any shoot, including previews, will be delivered until the assignment/project work is shot and the photoshoot/collaboration is completed/paid in full.**
- **Original RAW FILES/photographs are not included, only the final edits.** The photographer retains the right to edit the photographs and omit any image. It is understood that Photographer will not deliver every exposure taken. The client agrees to abide by Photographer's/Creative Director's editing decisions. However, an optional post photoshoot meetup is offered so you can go over all the photos and choose your favourites.

These meetings are done on a first come, first serve basis and arranged at a time that suits both parties best. They are also done in neutral locations such as cafes.

The Contract

PART 2

AMY NORRIS PHOTOGRAPHY

- Collaborators/connections understand that when publishing/posting photos on websites, i.e., personal websites, Facebook, socials etc., **collaborators/connections will not edit the photos in any way, i.e., editing the watermark, cropping, filters, colour changes, lighting changes etc.**
- **The photographer and crew hold the right to film the behind-the-scenes of the photoshoot.** This is not only to provide content for the photographer's socials and for you to have something extra to look back on, but also provides a level of security if for any reason an event occurs either within the shoot or by a member of the public. If needed, the video(s) can be handed over to the police in the case of harassment, abuse or unsociable behaviour by the general public.
- **The photographer holds the right to end the shoot with immediate effect if the dog becomes aggressive, injures a member of the crew or becomes too distressed/anxious.** Amy will do everything in her power to ensure the photoshoot is kept fun, relaxed and enjoyable experience for both the dogs and their humans. If the dog has had enough, she will not push for more photos/props and may result in a reduced time slot and photos taken as a result. The dogs best interests are the priority.
- The Client/Collaborators/connections will not hold the Photographer, Creative Director(s) or the owner of the property liable for any injury that may occur during the session.
- The **40% non refundable booking Fee** must be paid within 48hrs of booking to confirm your slot. **The remaining balance must be paid 24hrs prior to your start time in order for your session to go ahead.**

Please sign here

Name:

Signature

.....

Dog name(s)

DATE:

Breed

Phone:

E-mail:

The Disclosure

AMY NORRIS PHOTOGRAPHY

Please tick each box below to show you consent for the photos. By signing the contract/disclosure and ticking the disclosure, I acknowledge that I have read, understood and consent to the different aspects of your booking.

- I have been informed about the booking, which involves agreeing to the contract, the preshoot phone call (optional), reading through the confirmation pack and what I will receive as the end results.
- I understand that I will not receive the final images right away and may take a maximum of 1 month for the project/collaboration to be complete before images are sent. This is to ensure the photos aren't rushed in anyway and so you receive the best.
- I have disclosed any allergies or sensitivities that the dog(s) may have to the photographer, and they have made a note of them. I understand that the photographer is not liable for any reaction caused by the information not being disclosed prior.
- I have provided accurate contact information in case it is needed during/after the photoshoot
- I have provided accurate information about my dog(s) in terms of the check list questions on page 2
- I understand and consent to the photoshoot itself being filmed. I acknowledge the reasons for this given in the contract.

Please sign here

Name:

Signature

.....

Dog name(s)

DATE:

Breed

Phone:

E-mail:

What you receive

The Results

THE PHOTOS

The finished photos will be digital and sent via download link

These will be sent to your chosen email or messenger via a download link. (WeTransfer)

What's included with your chosen package:

- 15 professional digital photos
- The planning and discussions
- The Photoshoot itself
- The Post-production
- Location scouting
- 60 MINUTE at the agreed locations or studio
- The finished photos sent via WeTransfer download link
- Props, treats and toys

What customisations have you chosen for your package:

- Additional Pup
- Extra 30 Minutes included with additional pup.

GENERAL TIME SCALE

To ensure your photos are the best they can be, here is the standard timescale:

This time scale includes:

- The sorting of the photos
- One month turn around
- The meeting to go over your favourites (optional)
- The retouching/editing final photos
- The quality checks
- Reshoots if needed
(This is in the instance that a photoshoot is cut short due to weather.)
- Sending out all the final photos to your email via WeTransfer

*Thank you for your
patience*



What you receive

The Prints

DISPLAY YOUR PHOTOS IN STYLE

****All orders include free delivery if you are located within West Lothian and Falkirk****

So, you've had your photoshoot, you love the results and want to get them in print!

Here is the list of everything I offer and a pricing guide. To order, all you gotta do is message with the photos you'd like done.

To ensure you get the absolute best out of your photos, I use a professional print company, hand check each and every order, package them in protective wrapping and hand-deliver them to your door.

THE PRINTS

All prints come on lustre paper (***Fujicolor Professional DP II Lustre photographic paper***) which is a beautiful combination of matt and gloss paper providing vivid colours and reduced glare.

It's the most popular and recommended choice. Not your taste? No worries, I also print in Gloss or Matt.

A4	£15 per print
A3	£20 per print
A2	£30 per print
A1	£50 per print
7x5 / 6x4	£5 per print

These print options are without the optional frame

Love to have your prints framed, ready to display?

Framing is available from:

£15 for A4 to £35 for A1

Get in touch to see what works best for your prints



What you receive

The Prints

DISPLAY YOUR PHOTOS IN STYLE

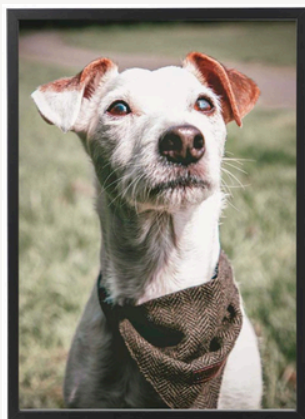
****All orders include free delivery if you are located within West Lothian and Falkirk****

THE FINISHED LOOK

Here is an idea of what your finished prints will look like if you choose a frame. With and without a border. These borders are added into the photo prior to printing.



The recommended choice



THE CANVAS

With your choice of finish, the canvas prints are that wee something different. Want to hang it up? No worries, all canvas prints come ready backed.

FINISH CHOICE 1 – Canvas Gloss Laminate

Sleek finish

High quality cotton canvas base with a subtle glossy laminate for that added pop.

FINISH CHOICE 2 – Canvas with satin laminate

Matt finish

High quality cotton canvas base with a satin laminate for added protection

A4	£70 per canvas
A3	£90 per canvas
A2	£130 per canvas
A1	£180 per canvas



See you at the photoshoot!

Amy Norris Photography

Have any questions or need to make adjustments? Don't hesitate to reach out.

